

MINUTES OF FAKENHAM TOWN BAND ANNUAL GENERAL MEETING HELD 26 JANUARY 2023 AT 7.30PM AT TRAP LANE PAVILION

PRESENT: Trevor Wright (Chairman), Steve Wakefield, Catherine Moore (Minutes), Trish Hays, Mark Hays, Keith Sharples, Julie Long, Simon Moore, Yvonne Clipston, Alan Gibson, Peter Dixon, Brian Wheelhouse, Dean Davies, Carole Morris

APOLOGIES: Caroline Dawson, Stevie Baxter

MINUTES OF THE AGM HELD 27TH JANUARY 2022 were agreed and signed by the Chairman.

MATTERS ARISING: None.

REPORTS

Chairman: Trevor Wright thanked everyone for their support during the year especially with the concerts. There had been good performances all round, and the help of deps was appreciated. Hannah Baxter was thanked for helping over the Christmas period. Feedback from hirers had been good. More players were needed, especially trombones.

Booking Secretary: Catherine Moore reported that the band had done 27 engagements in 2022, which was twice as many as the previous year as people came out of the Covid pandemic. A list of engagement requests would be circulated later in the meeting for consideration.

Senior Musical Director: Steve Wakefield noted the band's condolences to Wendy whose husband had unexpectedly passed away over Christmas. Yvonne had spoken to Wendy, and she was coping as well as could be expected. Flowers had been sent to her, along with a card. The band had moved from Covid into an eventful year, with the Spring Concert being a good introduction back to concerts. The band had been part of the Jubilee, then the death of the Sovereign and the Accession of King Charles III, and would be part of the Coronation in 2023. Steve was not too concerned about the size of the band as it was balanced, and music could be picked accordingly. He felt that significant progress had been made recently, and people who would give honest opinions and who had heard the band recently had said that it was sounding good. Sometimes rehearsal numbers could be down, which wasn't ideal, and members were asked to attend as much as they could.

Treasurer: Julie Long presented the accounts, thanking Catherine for sorting out the accounts, and reported that there had been an improvement in subscription payments. Fakenham Racecourse had paid in advance but was called off so this fee would be held over.

Yvonne raised that Keith Mayes had asked whether the band would be interested in buying his spare cornet, it was noted that cornets were plentiful and two were earmarked for some work. It was **agreed** to ask Keith what he was looking for it. **ACTION: TW / SW**
Steve reported that Richard Jarvis had donated Terry's bass trombone to the band a few weeks ago.

Julie had renewed the insurance, there was a discount for being members of Brass Band England. There were questions raised about the trailer, it was confirmed that it had a wheel clamp and was very well secured into its parking spot.

Junior Musical Director: It was noted that Monday nights were used for players that wanted more focussed rehearsal on music in the pack.

Band Manager: Trish Hays reported that it was good to be back out after Covid, communication had improved significantly over the year. Attendance had been good. Members were asked to ensure that they were wearing the correct uniform as per the list.

Librarian: Simon Moore reported that the pack had been refreshed and Alan was putting the music away, anything outstanding should be handed in. The music in the pack was a good selection and playable for the group. Alan was thanked for all the work he did, including being the band trolley dolly.

Safeguarding Officer: Yvonne Clipston reported that she and Caroline had attended the Safeguarding course recently, and Caroline had been putting together the folder of policies. Some policies needed reviewing or doubling up. Peoples details were being updated as part of the BBE recommendations, including Next of Kin, and this would be held securely. Personal instruments needed to be added to the insurance for gigs. It was noted that due to GDPR, the personal information had to be held by the Band Manager. It was noted that a risk assessment could be done to work out how to implement the gathered information.

Publicity Officer: Simon Moore reported that band events had been publicised, and reminded band members to only put out good performances on the official Band channels such as Facebook. It was suggested that anything going on the Band's official Facebook page should be done through the Publicity Officer.

ACHIEVEMENT AWARDS

Adult: Steve Wakefield noted that the recipient could have received the Award for many years, noting that there had been a lot of work undertaken in many parts of the band, and was always willing to move in to cover any instrument needed. The award was made to Catherine Moore.

Junior: Not awarded.

Best Dressed Bandsman: Trish Hays noted that the recipient always had the shiniest shoes in the band. The award was made to Dean Davies.

REVIEW OF BAND RULES

There were no changes proposed.

ELECTION OF OFFICERS

Position	Elected	Nominated by	Seconded by
Chairman	Trevor Wright	Yvonne Clipston	Keith Sharples
Vice Chairman	Steve Wakefield	Trevor Wright	Dean Davies
Booking & Minutes Secretary	Catherine Moore	Trish Hays	Julie Long
Senior Musical Director	Steve Wakefield	Trevor Wright	Peter Dixon
Assistant Senior Musical Director	Peter Dixon	Steve Wakefield	Yvonne Clipston
Band Manager	Trish Hays	Julie Long	Mark Hays
Treasurer	Julie Long	Steve Wakefield	Trevor Wright
Librarian	Simon Moore	Dean Davies	Yvonne Clipston
Junior Musical Director	Trish Hays	Steve Wakefield	Trevor Wright
Publicity Officer	Simon Moore	Steve Wakefield	Trish Hays

Safeguarding Officer	Caroline Dawson	Trevor Wright	Keith Sharples
Committee Member	Steve Baxter	Julie Long	Trevor Wright
Committee Member	Mark Hays	Trish Hays	Trevor Wright
Committee Member	Yvonne Clipston	Steve Wakefield	Trevor Wright
Committee Member	Keith Sharples	Simon Moore	Trish Hays
Band Support Officer	Alan Gibson	<i>Non-committee position</i>	

ANY OTHER BUSINESS

Subscriptions

It was noted that the band's funds were healthy and that most, although not all, turned out to band jobs to help raise funds for the band. It was felt that this should be rewarded, and that subscriptions should be suspended while the Band was in a good financial position. It was **agreed** to make membership £1 per year to ensure that for insurance purposes they are a paid up member, with subscriptions being reviewed as a standing item at each Annual General Meeting, proposed by Catherine Moore, seconded by Trevor Wright, all in favour. Arrears would still be due up to the date of the AGM 2023. Members were asked to stop any Standing Orders that they may have set up.

Bookings

The bookings for 2023 were listed.

Music Stands

Caroline had sent a message asking for stands to be returned, and broken ones to be removed.

Band Cupboard

Caroline had sent a message suggesting that the band cupboard needed cleaning, this had been on the agenda for a number of years and had not yet happened.

Retirement of Members

Steve noted that a party had been put on for members who were retiring, or moving away from the area, which had been well received.

Carole was welcomed as a rapidly establishing member of the band, who added well to the back row. Brian had also stepped up and had helped on front row during Christmas. Yvonne was thanked for her contribution and stepping up.

It was noted that the EABBA concert would be Fodens on 7th May 2023 at St Andrews Hall. Cheaper tickets were available for early bird bookings.

NEXT COMMITTEE MEETING

The next committee meeting would be Friday 24th February 2023 at 7.30pm at Trap Lane.

There being no further business the meeting closed at 9.10pm.

Signed:

Dated: