

**MINUTES OF FAKENHAM TOWN BAND ANNUAL GENERAL MEETING HELD 24 JANUARY  
2019 AT 7.45PM AT TRAP LANE PAVILION, FAKENHAM**

**PRESENT:** Judi Toal, Trish Hays, Mark Hays, Chris Hamel-Cooke, Simon Moore, Brian Wheelhouse, Wendy Bailey, Roy Sayer, Steve Baxter, Steve Wakefield, Julie Long, Catherine Moore, Keith Sharples, Peter Dixon, Dean Davies, Rhiannon West, Caroline Dawson

**APOLOGIES:** Trevor Wright, Hayley Baxter, Keith Mayes, Billy Cowling, Town Council Trustees.

**MINUTES OF THE AGM HELD 25<sup>TH</sup> JANUARY 2018** were agreed and signed by the Chairman.

**MATTERS ARISING:** None.

**REPORTS**

**Chairman:** Steve Wakefield noted that Trevor Wright had sent his apologies due to illness, and noted the bands thanks for Trevor's leadership over the last year. Trevor had sent a report saying that it had been a good year, despite the loss of two long standing members. The committee needed to make recruitment a priority. He thanked all members for their dedication, and there had been some very good concerts.

**Booking secretary:** There had been 25 engagements in 2018, with 12 already booked for 2019. A new process of booking contracts and invoices had been introduced.

**Senior Musical Director:** Steve Wakefield thanked the band for their support over the last year. He acknowledged the loss of John Crisford, who had been in the member only a short time before he passed away, but had made an impact. He also noted the extended visit by Daniel from Switzerland who had become a part of the band. Engagements had been well attended and the band was well rehearsed. Tony and Vikki had left in 2018, and Steve thanked them for their time with the band. Judi and Rhiannon had joined the band. 2019 would present new challenges, with the key focus being recruitment. The band needed skilled and experienced players. Steve finished by thanking Hannah for standing in when he was not there.

**Treasurer:** Julie Long presented the accounts, noting that there were several engagement fees outstanding, together with subscriptions from members. The biggest expense had been on instruments, and Catherine was thanked for finding the funding for these.

**Junior Musical Director:** Steve Wakefield reported that Trish now took an early session on Mondays for beginners and intermediates, with Steve taking a senior band rehearsal from 7.30pm, which people were finding useful for developing their playing.

**Band Manager:** Trish Hays reported that players were looking smart and representing the band well. Jackets had been cleaned. Attendance had been good but more players were needed. Also response to emails was poor, and the band was losing jobs due to delays. The two Christmas concerts had been highly enjoyable. Trish thanked Danny for helping the band and being willing to play different positions.

**Librarian:** Simon Moore reported that lots of new music had been bought including another spend at Butlins. He thanked Alan for all the help he gave. He reminded members that music needed to be looked after, and that a new index would be issued soon. Members should suggest music they wanted to play.

**Child Protection Officer:** No report had been sent. Hayley was thanked for the time she had put into the role.

**Publicity Officer:** Simon Moore reported that all engagements had been advertised as required. He noted that it was frustrating to put posters up around town, including in shops, only for them to be taken down within days. Everyone needed to help with advertising the band and events. A new version of the website had been published, and would benefit from more photos. Social media could be used more.

## ACHIEVEMENT AWARDS

**Adult:** Steve Wakefield noted that the recipient had worked hard in the last year, often the only person attending on front row. He also attended Mondays, and was committed to the band. The award was made to Chris Sayer.

**Junior:** Steve Wakefield noted that this individual had risen to the challenge presented when another player moved positions, and was progressing well. The award was made to Caroline Dawson.

**Best Dressed Bandsman:** Trish Hays noted that this person was always smart and always had a smile. The award was made to Roy Sayer.

## REVIEW OF BAND RULES

It was **agreed** to change the role of Child Protection Officer to Safeguarding Officer.

## ELECTION OF OFFICERS

Position	Elected	Nominated by	Seconded by
Chairman	Trevor Wright	Keith Sharpes	Caroline Dawson
Vice Chairman	Steve Wakefield	Dean Davies	Caroline Dawson
Booking & Minutes Secretary	Catherine Moore	Julie Long	Simon Moore
Senior Musical Director	Steve Wakefield	Dean Davies	Caroline Dawson
Assistant Senior Musical Director	Hannah Baxter	Steve Wakefield	Chris Hamel-Cooke
Band Manager	Trish Hays	Julie Long	Roy Sayer
Treasurer	Julie Long	Chris Hamel-Cooke	Steve Wakefield
Librarian	Simon Moore	Keith Sharples	Caroline Dawson
Junior Musical Director	Trish Hays	Brian Wheelhouse	Caroline Dawson
Publicity Officer	Simon Moore	Dean Davies	Chris Hamel-Cooke
Safeguarding Officer	Rhiannon West	Steve Wakefield	Brian Wheelhouse
Committee Member	Steve Baxter	Julie Long	Trish Hays
Committee Member	Mark Hays	Trish Hays	Julie Long
Committee Member	Brian Wheelhouse	Chris Hamel-Cooke	Dean Davies
Committee Member	Keith Sharples	Dean Davies	Chris Hamel-Cooke

**ANY OTHER BUSINESS**Subscriptions

Discussion ensued regarding whether subscriptions needed to be raised. It was felt that the band was meeting its costs, but noted that engagements must be supported and responded to as this was the main source of income for the band. It was important that attendance was notified early so that depts could be booked if necessary. It was **agreed** to hold subs at £1/week and review again later on.

Steve Wakefield was thanked for the time he put into the band, noting that he took a lot of time off for the band.

The meeting was asked whether they wished to go out by coach to a concert again, it was **agreed** that this would be done again.

It was noted that the band was relying on income being generated by or through players, and suggested that more self-promoted concerts should be put on.

Caroline Dawson offered to take on updating the notice board, this was gratefully accepted.

It was noted that one of reasons for a member leaving had been the choice of music. While it was felt that the choices by a previous MD had been too old, the current choices were maybe too contemporary. It was noted that these concerns had not been raised before that person had been resigned, and that a conversation about music choice was always open. It was suggested that more marches should be included in the repertoire.

It was felt that the jackets should be cleaned at the end of each summer season, if funds allowed.

A question was raised as to whether the bandroom still suited the band. This needed further discussion, and storage was the biggest issue.

Chris Hamel-Cooke was thanked for compering concerts in 2018. The quartet was congratulated on their success at EABBA in May.

Caroline thanked the band for supporting the attendance at the EABBA Training Day. It was suggested that a masterclass day could be set up for the band.

**NEXT COMMITTEE MEETING**

The next committee meeting would be on 8<sup>th</sup> February at the band room at 7.45pm.

There being no further business the meeting closed at 8.35pm.

Signed:

Dated: